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LATE ITEMS FOR 10th JULY 2013 – NORTH WEST OUTER AREA COMMITTEE

Agenda Item 9 – Wellbeing Fund Update Report

Agenda Item 10 – Children and Young People's Sub Group

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Report of the Assistant Chief Executive (Citizens and Communities)

Report to North West (Outer) Area Committee

Date: 10th July 2013

Subject: Wellbeing Fund Update Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report provides the North West (Outer) Area Committee with an update on the budget position for the Wellbeing Fund for 2013/14, and notes those projects agreed for support from the Wellbeing Fund for 2013/14.
2. It also highlights the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting.

Recommendations

The North West (Outer) Area Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2013/14 (Appendix 1).
- Note the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting.

1 Purpose of this report

- 1.1 This report provides members with an update on the budget position for the Wellbeing Fund for 2013/14 and notes those projects agreed for support from the Wellbeing Fund for 2013/14. It also highlights the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting.

2 Background information

- 2.1 Area Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by the Council taking into consideration both population and deprivation of an area.
- 2.2 Members are advised that the new revenue well-being allocation for the Outer North West Area Committee is £160,940 for the financial year 2013/14. The Area Committee have previously agreed that this allocation is split equally by the 4 wards (£40,235 each). The allocation has been based on the 2010/11 formula of 50% population and 50% disadvantage. The carry forward of uncommitted well-being funds from 2012/13 will continue.
- 2.3 Currently the Outer North West Area Committee operate a pre-sift process for well-being fund applications. This involves discussions with appropriate ward members for that particular project, in the context of the current areas priorities. Where projects do not have support from all three ward members, they are not progressed. All applicants are offered further discussions and feedback if helpful. In order to provide further assurance and transparency to all applicants, where schemes do not garner support these will be reported to a subsequent area committee meeting for noting.
- 2.4 After deducting any existing commitments and taking account of the 2012/13 carry forward position, the Area Committee has **£201,731** of funding available for allocation in 2013/14.
- 2.5 No additional Capital Wellbeing was allocated to the Area Committee in 2013/14. However, Area Committees can continue to commit capital resources if they still have uncommitted funds available from previous allocations.

3 Main issues

- 3.1 Wellbeing Budget Statement 2012 -13 - The latest Wellbeing Budget Statement for 2013-14 is included as Appendix 1 to this report. This sets out the current budget position for Wellbeing projects showing the amount approved by the Area Committee and the value of funds spent to date. The Wellbeing Budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.

3.3 Well-being Budget – Large Projects

3.3.1 National Citizens Service project for young people

Delivery organisation: Youth Services
Amount requested: £2,130 (£533 per ward)

Youth Service are recruiting young people to the National Citizens Service (NCS). It is aimed at 16 and 17 year olds. The ethos is to develop a more cohesive society by mixing participants of different backgrounds. It will support a more engaged society by enabling young people to work together to create and carry out social action projects in their local community.

Participants are expected to contribute £50 fee however Youth Service are aware of families who are struggling at the moment and want to be able to offer subsidised places to those that can show need.

A grant for Outer North West will support subsidised places and also contribute towards the cost of the scheme in total.

3.5 Wellbeing Budget – Small Grants & Skips

3.5.1 **Table 1.** below outlines those Small Grant applications that have been approved since the last Area Committee meeting. **Table 2.** outlines those skips that have been approved since the last meeting. Taking these into account, there is **£21,256** available for allocation for Small Grants and **£5,439** still available for Skip Hire. The Area Committee are asked to note the current position of the budget and those grants and skips that have recently been approved.

Table 1: Small Grant Approvals (01/06/13 – 02/07/13)

Project Name	Organisation /Department	Ward	Amount Requested	Amount Approved
Information Leaflet – Nuisance Bikes (Withdrawn by applicant)	West Yorkshire Police	A&W	£250	£0
The Leeds Gathering 2013	Irish Arts Foundation	O&Y	£200	£200

Table 2: Skip Approvals (01/06/13 – 02/07/13)

Location	Ward	Amount Approved
Henshaw, Yeadon	Otley & Yeadon	£124

3 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The Area Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Area Business Plan process.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Area Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

4.3 Council policies and City Priorities

4.3.1 Projects submitted to the Area Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds 2011 - 2030
- City Priority Plan 2011 - 2015
- Joint Health and Wellbeing Strategy
- Children and Young People's Plan

4.4 Resources and value for money

4.4.1 Aligning the distribution of Area Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

4.4.2 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

4.6.1 Risk implications and mitigation are considered on all well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

5 Conclusions

5.1 The North West (Outer) Area Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2013-14.

6 Recommendations

6.1 The North West (Outer) Area Committee is asked to:

- Note the current budget position for the Wellbeing Fund for 2013/14 (Appendix 1).
- Note the current position of the Small Grants and Skips pots and those Small Grants and skips that have been approved since the last meeting.

Background documents¹

- None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

1.0 Revenue

1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2013-14 financial year. It shows the amount allocated to each ward of the Outer North West Area Committee, details of the carry forward from 2012-13 and any existing commitments.

2013/14 ONW Revenue Budget	ONW Area Committee	A&W	G&R	H	O&Y
Balance Brought Forward from 12/13	£243,934	£103,274	£35,140	£47,256	£58,265
ONW Revenue Allocation for 2013/14	£160,940	£40,235	£40,235	£40,235	£40,235
Total	£404,874	£143,509	£75,375	£87,491	£98,500
Schemes Approved from 2012-13 budget to be paid in 2013-14	£124,261	£68,194	£27,943	£5,352	£22,772
Projects approved in 13/14	£78,382	£13,453	£21,707	£23,218	£20,004
Total Commitments	£202,643	£81,647	£49,650	£28,570	£42,776
Remaining to Allocate	£202,231	£61,862	£25,724	£58,921	£55,724

1.2 Revenue Project Statement

The table below provides a current revenue project statement; most grants are paid retrospectively, so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Total Project	Adel & Wharfedale			Guiseley & Rawdon			Horsforth			Otley & Yeadon		
			Earmarked	Paid	Remaining	Earmarked	Paid	Remaining	Earmarked	Paid	Remaining	Earmarked	Paid	Remaining
Small Grants	WNW Area Support	£26,736	£5,107	£500	£4,607	£6,836	£760	£6,076	£8,235	£0	£8,235	£6,558	£500	£6,058
Skips	WNW Area Support	£6,431	£1,486	£0	£1,486	£1,672	£0	£1,672	£1,883	£0	£1,883	£1,390	£124	£1,266
Summer of Play Guiseley, Rawdon, Yeadon	Extended Services	£6,668				£3,334	£0	£3,334				£3,334	£0	£3,334
Year of Play Otley, Bramhope, Pool	Extended Services	£5,582	£1,860	£0	£1,860							£8,100	£0	£3,722
Horsforth PCSOs	Horsforth Town Council	£8,700							£5,000	£0	£5,000	£5,000	£0	£5,000
CASAC 2013	CASAC	£20,000	£5,000	£0	£5,000				£1,600	£0	£1,600			
Guiseley in Bloom Watering	Guiseley in Bloom	£1,600							£1,600	£0	£1,600			
Guiseley Festive Lights	Leeds Lights	£3,265							£3,265	£0	£3,265			
Total		£45,417	£13,453	£500	£12,953	£21,707	£760	£20,947	£23,218	£0	£23,218	£20,004	£624	£19,380

1.3 Revenue Projects Live from Previous Years

The table below provides a revenue project statement of grants funded in previous years that are still live.

Project Name	Lead Organisation	Total Project	Adel & Wharfedale			Guiseley & Rawdon			Horsforth			Otley & Yeadon		
			Earmarked	Paid	Remaining	Earmarked	Paid	Remaining	Earmarked	Paid	Remaining	Earmarked	Paid	Remaining
CASAC 2012	CASAC	£4,163	£1,041	£1,041	£0	£1,041	£1,041	£0	£1,041	£1,041	£0	£1,041	£1,041	£0
Chevin Forest Car Park/Surprise View	Friends of Chevin Forest	£1,148												
George Martin Drive	Highways	£6,000	£6,000	£0	£6,000									
Opal in the Community	OPAL	£1,427	£1,426	£0	£1,426									
Laybys in Church Lane Adel	Perennial Gardeners Royal Benevolent Society	£5,500	£5,500	£0	£5,500									
Locality Team Environmental Projects	Locality Team	£5,941	£5,941	£0	£5,941									
CASAC Additional Funding	CASAC	£15,000	£15,000	£15,000	£0									
Holt Lane Play Area	P&C	£5,500	£5,500	£0	£5,500									
Public Bridleway No1 Improvements	P&C	£5,060	£5,060	£0	£5,060									
SIDS	Highways	£4,000	£4,000	£0	£4,000									
New grit bins	Highways	£3,195	£3,195	£0	£3,195									
Pool/Social Club Refurbishment	Pool Sports & Social Club	£5,000	£5,000	£0	£5,000									
Puritan Chapel Refurbishment	Bramhope & Carlton Parish Council	£7,500	£7,500	£0	£7,500									

Report of Deputy Chief Executive

Report to North West (Outer) Area Committee

Date: 10th July 2013

Subject: Children & Young Peoples Sub Group

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Horsforth Otley & Yeadon Adel & Wharfedale Guisley & Rawdon		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. At the Outer North West Area Committee on the 17th June 2013, Childrens Services presented a report informing Members that as part of the delegated functions of Area Committees an allocation of £28,237 had been allocated for youth activities provision in Outer North West. This is a universal provision for 8 -17 year old young people
2. At the Area Committee meeting discussion took place about how the money could be spent on activities for the 2013 school summer holidays due to short timescales
3. It was agreed that the Outer North West Children & Young Peoples Sub Group consider potential activities and make recommendations to the North West Outer Area Committee
4. This report comments on the meeting of the Outer North West Children & Young Peoples Sub Group that took place on 1st July 2013
5. Meeting notes from that meeting are attached at appendix A for consideration in conjunction with this report at the additional North West Outer Area Committee on 10th July 2013.

Recommendations

Outer North West Area Committee Members are invited to:

Approve the recommendations made by the Children & Young Peoples Sub Group on 1st July 2013

1 Purpose of this report

- 1.1 This report presents recommendations made by the Children & Young Persons Sub Group for the provision of youth activities in the 2013 summer holidays.

2 Background information

- 2.1. At the last Outer North West Area Committee on the 17th June Elected Members agreed that the funding allocation of £28,327 should be spent across all four wards.
- 2.2 It was also agreed that if required, a delegated decision process could be employed for a designated officer to approve funding proposals. However as an additional meeting of the North West Outer Area Committee has been arranged for the 10th July 2013 the delegated decision was not required on this occasion and the recommendations are to be put forward to Area Committee.
- 2.3 It was agreed that the Children & Young Peoples Sub Group should meet to discuss proposals for youth activities over the summer holidays and agree recommendations to be put forward for approval at the additional meeting of the Outer North West Area Committee on the 10th July 2013.

3 Main issues

- 3.1 The Children & Young Peoples Sub Group met on 1st July 2013 and a range of activities information was presented and discussed at the meeting. It was agreed that due to the short timescales to organise and promote events to local young people, Breeze should be employed to deliver a programme of activities across all four wards in Outer North West. Some discussions had taken place with clusters and in the future the Children & Young Peoples sub Group would want to work closely with them for future programmes of activity
- 3.2 It was agreed that the Breeze is a recognisable brand which incorporates partnership working with local providers and an established supplier of youth activities.
- 3.3 The proposal is for a mini-Breeze to take place at Yeadon Tarn. This will be a stand alone event, to run for 4 hours with an age range aimed at 8 -17 year olds but incorporating much reduced activities for the 0 -7 age group. Activities may include sports sessions, large inflatables and arts based activities such as special effects

make up and jewellery making. Mini Breeze also provide music and DJ workshops through the Techno Truck.

- 3.4 The second proposal is for a programme of 6, Back Yard Breeze events to run on a weekly basis, to include one in each ward at a suitable location to be determined through conversations with the Out of School Activities Team and local Elected Members and an additional 2, at accessible venues between the 4 wards. These will run for 3 hours per session.
- 3.5 Back Yard Breeze is a project devised to target hotspot areas where young people congregate. It can incorporate a variety of activities around sports and arts. They will also supply a BAM van which is equipped to deliver media projects in video, music, DJ activities and gaming. The Breeze team will seek to deliver the activity in partnership with local agencies to provide a more effective programme of events

4.1 Consultation and Engagement

- 4.1.1. As an integral part of the service delivery, at each event Breeze staff will provide a 2 part service.
- 4.1.2. They will seek the views and opinions of local young people attending the event to ask them what they are interested in and what provision they would like to see within their community. This will form the basis for the start of a consultation process with young people in Outer North West.
- 4.1.3. Breeze colleagues will also provide a referral pathway for young people to receive appropriate support and work with partners to signpost them into existing local provision.
- 4.1.4. The Children & Young Peoples Sub Group will focus on the outcomes of these consultations and engagement and work on developing future activities along with local partners including Clusters.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1. Breeze is a recognised provider which operates within the Councils values and behavioural framework as well as the Equality and Diversity policy

4.3 Council policies and City Priorities

- 4.3.1. This report relates to the Children & Young People's Plan 2011-15 and the aspirations of a Child Friendly city

4.4 Resources and value for money

- 4.4.1 The North West Outer Area Committee have been allocated a budget for £28,327 for youth activities in financial year 2013/14.
- 4.4.2 The cost of the mini Breeze is £3,750
- 4.4.3 The total cost of the 6 sessions of Back Yard Breeze will be up to £3,816
- 4.4.4 If all recommendations are approved by North West Outer Area Committee the balance would be £20,671

4.4.5 Breeze are an established brand providing a popular and varied program of activities for young people. They will provide all staffing, liaison with local organisations and partners as well as publicity in the lead up to an event. On the day they will coordinate power, security, transport, tents and activities.

4.5 Legal Implications, Access to Information and Call In

4.5.1 This report is not confidential, neither is it, or part of it exempt.

4.5.2 This report is not subject to Call-In.

4.6 Risk Management

4.6.1 Breeze will conduct all necessary risk assessments of any activities with young people in line with the Councils Safeguarding policies

5. Conclusions

5.1 The Outer North West Children & Young Peoples Sub Group has put forward proposals for youth activities to take place across all four Wards in Outer North West over the school summer holidays. Due to short time scales for delivery, the recommendation has been to proceed with Breeze as an established provider of youth activities.

6 Recommendations

6.1 The Area Committee is asked to:

Approve the proposals for 1 mini Breeze at Yeadon Tarn and 6 Back Yard Breeze sessions, including 1 in each Ward, at locations to be confirmed.

7 Background documents

7.1 None.

1st July 2013 Meeting

10.30 am Civic Hall Meeting rm 5

Present:

Cllr P Latty (Chair), Cllr Fox, Cllr Collins, Cllr Downes, Neil Bowden Youth Services, Chris Gott Sports Development, Jane Maxwell AST, Rachel Marshall AST

Apologies:

Inspector Coldwell – WYP

Key Issues discussed:

1. Introduction and Apologies

Cllr Latty welcomed everyone to the meeting and explained this meeting had been brought forward and replaced the one scheduled for the 5th of July.

2. Matters arising

Due to the nature of this meeting being to discuss the Youth Offer universal activity provision matters arising and the last meeting minutes were not discussed.

3. Sports Coaching Qualification –Chris Gott

CG gave some background to the scheme whereby he approached local sports clubs to ask for them to recommend young people in their club who would benefit from a coaching qualification. CG deals with approx. 300 clubs across West North West and has been running a similar scheme for 3 years in other areas.

The young people are aged between 17-25 and through the scheme can attain a professional qualification in a number of different sports. The aim is to identify young people who are interested in a future in sport and also wish to work within their local community and clubs.

The qualification can assist them in finding employment within their chosen field of sport but the course also provides a professional advice in terms of a personal development plan PDP. This will be developed through regular meeting with their mentor where volunteering and mentoring opportunities can be discussed. The hope is that these qualified young coaches will continue to be involved in their local club, in turn coaching and mentoring other young people.

The cost is between £300 - £600 per person and to encourage participation and commitment match funding is required from the club or young person together with funding through the Scholarship scheme.

Cllr Collins asked about popularity of the scheme and if there were further funding available whether more young people could participate in the scheme.

CG advised that the scheme was very popular and oversubscribed for the available funding but it would be up to his senior management whether or not there was capacity within the team to deliver more places.

NB advised he would like to be able to signpost young people towards the scheme.

CG is requesting a small Wellbeing grant of £1,000 split equally over the 4 wards in Outer North West. Members were supportive of the scheme and a small grant application will be circulated to Members for consideration.

4. Youth Offer

RM provided Members with some information relating to the current provision being organised through the Clusters and through Breeze as well as some additional information relating to

activity providers, authorised by Breeze, who could be contacted to buy in additional activities. Jane Maxwell Area Leader outlined the position following the Area Committee on 17th June where it was decided that the Children & Young Peoples Sub Group should consider proposals for summer holiday activities.

A delegated decision for an approval process by officers was also agreed in view of the short time constraints to approve any spend for the July/August school holidays. However as this meeting had been brought forward and there was now an additional meeting of the ONW Area Committee the delegated officer decision would not be necessary and any recommendations from the sub group could now go forward to the Area Committee on the 10th July.

In Financial year 2013/14 a total for all 4 wards of £28,327 is available to spend and It was agreed at Area Committee that this would remain in one pot rather than be split according to ward.

A discussion then took place with Members of the children & Young Peoples Sub Group to look at what might be the best option and it was agreed that;

A mini Breeze accessible to all ONW young people should be held at Yeadon Tarn at a cost of £3750.00 NOTED

This should be followed by 6 Back Yard Breeze events, to include 1 per week to be held in each of the 4 wards. At a total cost of up to £3816. NOTED

The locations for the Back Yard Breeze events are to be agreed with Sally Coe from the Out of School Team and the locally Elected Member following suitability discussions.

What would be included in the Breeze events would be subject to Sally sourcing local providers but would be around arts based and sporting activities aimed at the 8 – 17 year old age groups with some limited provision for the under 8's.

Colleagues from Breeze will consult with the young people attending the event to gather information on their views and opinions on the activities on offer and what they would like to see at future events.

Breeze staff will also work with local providers to signpost young people into existing local activities and youth work.

A suggestion was made that all the youth activities on offer should be published in one place rather than the Clusters advertising their own as well as the Breeze produced booklet. This might be something that could be funded through the Youth offer funds next year if Members wanted to support it.

It was agreed that conversations would need to take place with the Elected Members as well as Clusters regarding the funding and garner suggestions from them as to the shaping of provision over the rest of the year.

5. National Citizens Award – Neil Bowden

NB gave some background to the scheme which is a nationwide project brought in by Government. At a local level it will target young people aged 16-17 from a variety of backgrounds across Leeds to come together in a group of 15. They will go on 2 residential weeks away from home, 1 on the East coast and 1 at lineham or Herd Farm in Leeds and learn to work together as a team to design and deliver a social action project in their local community. There will be a graduation ceremony at Civic Hall at the end of the project to celebrate their achievements. It is expected that the scheme will benefit young people by building self confidence, self esteem and aptitudes to help them in the future. There will an emphasis on likely or actual NEETS to take part but not exclusively limit the project to these young people.

Feedback from past participants has been popular with 90% of those recommending the scheme to others.

So far 30 young people in ONW have shown an interest with 20 being signed up to it. At present these young people predominantly come from Otley & Yeadon ward, some from Horsforth and a couple from Adel & Wharfedale and Guiseley & Rawdon. NB advised that he is encouraging take up in the lower represented wards to even this out. This is the first group with other groups to follow on.

It is expected that 330 young people across Leeds would have access to the scheme this year with the figures doubling next year.

The scheme is heavily subsidised with only £50.00 to pay by the participant however it is recognised that some families will have difficulty in raising this sum and therefore the Youth Service are subsidising this contribution in certain cases to leave just a £10.00 contribution. A submission has been made for a large Wellbeing grant of £2,130 to contribute towards the scheme

Members felt that the £10.00 contribution was too low especially when considered the young people would be living away from home for 2 weeks. NB asked for some flexibility to be agreed in terms of Youth Service assessing individuals as to what would be an appropriate contribution and that the Wellbeing application would go towards that subsidy but would also go towards the scheme as a whole.

NB advised he would welcome Members involvement and ideas for the scheme going forward. It was agreed the Wellbeing application could go forward to the Area Committee for consideration with an even split of funding across all four wards. NOTED

6. Date of Next Meeting

RM to confirm details of the next meeting

Actions:

1. Small grant application for the Sports Coaching Qualification to be circulated to Members **RM**
2. A report to go forward to Area Committee on 10th July 2013 with recommendations for;
 - 1 Mini Breeze at a cost of £3750
 - 6 Back Yard Breezes at a cost of up to £3816 **RM**
3. A large grant application of £2,130 for the National Citizens Award to go forward to the Area Committee on 10th July 2013 RM

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